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*To enrich lives through effective and caring service.*



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May 12, 2009

To: Each Supervisor

From: Tom Tindall  
Director

**RESOLICITATION OF RUBBISH REMOVAL SERVICES UNDER THE  
FACILITIES ANCILLARY SERVICES MASTER AGREEMENT**

The purpose of this memo is to advise your Board that ISD is canceling and re-soliciting the requirements for the awards recently made for rubbish removal services under the Facilities Ancillary Services Master Agreement (FASMA). This action is necessary based on recently identified solicitation and evaluation process errors.

FASMA provides County departments with a contract vehicle to procure a variety of facilities-related services such as asbestos abatement, pest control, and rubbish removal services. ISD competitively bids and awards these services under authority delegated by your Board.

In the recent awards, we found that the bid pricing submitted by proposers was not accurately evaluated. This resulted in awards to vendors based on other than lowest cost or best value to the County. Unfortunately, this discrepancy was noted post-award. We identified that the bid pricing structure described in the solicitation was not well defined. We have developed a new bid pricing structure for the re-solicitation.

ISD has consulted with County Counsel and determined that canceling the recently awarded rubbish removal services agreements is in the best interest of the County. The cancelation of these agreements will have no impact on services provided to County departments. Departments will continue to receive services under the existing agreements until the re-solicitation process can be accomplished and new agreements are put in place which is expected to be completed within 120 days.

The re-solicitation impacts five firms that had been awarded agreements, which are: Athens Services, Universal Waste Systems, Key Disposal, Inc., Southland Disposal Company and Waste Management. Prior to the release of the new solicitation, ISD will meet with the existing agreement vendors and explain the need for the re-solicitation process.

Please let me know if you have any questions.

TT:j

c: Chief Executive Officer  
DCEO, Operations  
County Counsel  
ISD Board Deputies